Instruction to Authors
(last update: 2005. 4. 23)

1. Authors
In principle, the first author of the manuscript must be a member of the Japanese Pharmaceutical Health Care and Sciences. However, membership in the Association is not a prerequisite for publication in the Journal by the authors from abroad.

2. Copyright

3. Scope of Editorial Policy
The areas of focus shall be issues and topics in clinical pharmacy, such as pharmaceutics, clinical pharmacology, pharmacoepidemiology, pharmacoeconomics, drug information, pharmacy management science, pharmacy education, and medical ethics. These include studies of experimental science and the techniques of the investigation and research. Such content should not contain material that has been submitted or published elsewhere. Experiments on human beings shall follow all ethical and scientific standards embodied in the World Medical Association Declaration of Helsinki. Informed consent must be obtained from the subjects by providing sufficient information on experiments. Approval of ethical committee of author's home institutions may be required depends on the study. Experiments on animals shall appropriately be schemed with a consideration of raising and feeding from a viewpoint of animal rights through the whole experimental period.

3-1 Manuscript classification
Manuscripts are classified to three categories: ①original research articles, ②original research notes, and ③minireviews. The category should be described in the cover letter submitted with the manuscript.

3-2 Language
Manuscripts should be written in English or Japanese.

3-3 Contents
Each manuscript must have an English abstract (maximum 250 words) and keywords (4-6).

3-3-1 Original Research Articles Comprehensive accounts of significant studies should be submitted as Articles. Manuscripts may contain the following sections: Introduction, Materials and Methods, Subjects, Theoretical, Results, Discussion, and References. These sections may be integrated, if necessary. Manuscripts are limited within 45 sheets of one-sided A4 paper, including tables, figures, and references.

3-3-2 Notes Notes are limited within 35 sheets of one-sided A4 paper, including tables, figures, and references. High-quality reports of significant importance, special case reports, and notes of general interest are expected to warrant publication.

3-3-3 Minireviews Minireviews should be comprised of research results of the author, interpretations and/or perspectives on topics in clinical pharmacy. Manuscripts are limited within 35 sheets of one-sided A4 paper, including tables, figures, and references.

3-3-4 Reviews Reviews updating topics of current interest are by invitation only.

4. Submission of manuscripts
Manuscripts (one original and three copies) from outside of Japan should be submitted together with a cover letter to the Editor-in-Chief:

Electronic diskettes (Floppy disk or CD-ROM) of manuscripts should be submitted. Manuscripts including abstracts shall be converted to and/or submitted in text format. It is preferable that Tables, Figures and Charts are submitted in electronic format along with manuscripts specifying software used.

Prof. Masato Yasuhara
Editor-in-Chief, JPHCS
Department of Hospital Pharmacy
Graduate School, Tokyo Medical and Dental University,
1-5-45, Yushima, Bunkyo-ku, Tokyo, 113-8519, Japan
5. Suggestion of potential reviewers by authors

Authors are encouraged to suggest four potential reviewers for their paper of submission. If authors wish to recommend them, indicate name, institute, mailing address, telephone and FAX number and E-mail address (if possible) of each on a piece of A4 paper. Candidates should be the individuals who have not been concerned with the manuscript of the submission. The ultimate selection of reviewers is at the discretion of the editor.

6. Review process

1. The arrival day of the formatted manuscripts will be listed as Date of Submission.
2. The manuscript will be reviewed by at least two referees. The Editorial Board of the Journal will provide the results of the reviewers based on the comments by the referees. Editor-in-Chief will make the final judgement. Apart from the printing process, the authors are responsible for preparing the final manuscripts for publication.
3. Authors of manuscripts are asked to submit their revisions within 3 months from the notification of the decision on a manuscript. The delayed resubmission will be considered as a new manuscript.

7. Reprints

The Journal provides 30 free reprints of the published articles. Additional reprints may be purchased by completing the order form sent with page proofs.

8. Special publication paper

Authors can apply for special handling of publication in the Journal. The accepted manuscript after regular review process will be published immediately, however, authors must pay extra charges. For the special handling of publication, authors outside of Japan can also submit their manuscript with a cover letter as a PDF format to Prof. Yasuhara (yasuhara.mpha@med.tmd.ac.jp) and an editor in chief of this journal.

9. Page and Illustration Charges

Authors are assessed the following costs for an accepted manuscripts:

1. Page charge : 1,000 Japanese yen per printed page.
2. Illustration charge : 1,800 Japanese yen per 50 cm$^2$.
3. Special handling charge : additional 5,000 Japanese yen per printed page.
4. Regular paper handling fee : 2,500 Japanese yen per one paper.
5. Cost of photographs and color illustrations.
6. Reprints Prices : plus postage

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